



聖馬提亞堂肖珍幼稚園

ST. MATTHIAS' CHURCH CHIU CHUN KINDERGARTEN

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File No:E21-1-02

K2 Class Circular 1

2021/2022 1st term

1 September 2021

Dear Parents,

Today is a special and long-awaited day! What joy to watch your children stepping into St. Matthias's Church Chiu Chun Kindergarten with confidence and excitement, waiting to begin their early childhood schooling. They are curious about the school and every corner in the classroom. Curiosity motivates children to learn and explore. We hope our children can acquire different knowledge, skills and abilities, values and attitudes and explore their potentials at different learning stages. We are looking forward to working with parents to enhance children's moral, intellectual, physical, social and aesthetic developments.

The continuing professional development of our teachers has enhanced our teaching quality and effectiveness. Our school has a team of professional and qualified teachers. (We have 4 teachers with Master's degree, 22 with Bachelor's degree, 5 with Higher Diploma of Education and 9 with Principal Certificate.) This year, we have 2 teachers pursuing a Master's degree and 3 teachers Bachelor's degree. Our teachers adhere to the principles of early childhood education and the educational aims of our sponsoring body, and strive to provide an ideal environment for learning. In the school, we provide children with care and support to facilitate their body and mental developments. With teachers holding degrees, certificates or diplomas in educational psychology, counselling and special educational needs, we can provide related support to students and parents, if necessary. If parents have any queries or would like to understand more about how your child is doing in school, or if you have feedback for us, please feel free to contact your child's class teacher or Ms Yung Kwan Yi (K1 classes), Ms Mo Siu Yin (K2 classes), Ms Chan Ka Yan (K3 classes), Ms Lam Shui Wah or myself.

Parents please take note of the following arrangements:

- 1) Face-to-Face Class Arrangements for Schools in Hong Kong in the 2021/22 school year
The Education Bureau (EDB), after taking into account the latest development of the epidemic and the preparedness of schools, has decided that all kindergartens (KGs), primary and secondary schools (including special schools and schools offering non-local curriculum), and private schools offering non-formal curriculum (commonly known as 'tutorial schools') (PSNFCs) will continue to have half-day face-to-face classes in the 2021/22 school year.

To prevent pneumonia and respiratory tract infection, our school suggests students

maintain personal and environmental hygiene and take the following precautions:

- Wear a surgical mask to prevent respiratory virus.
- Wear a surgical mask when taking public transport or staying in crowded places.
- Avoid touching your eyes, nose or mouth.
- Wash hands with liquid soap and water properly.
- When hands are not visibly soiled, clean hands by rubbing them with a 70-80% alcohol-based handrub as an effective alternative.
- Cover nose and mouth with tissue paper when sneezing or coughing. Dispose soiled tissue paper properly into a lidded rubbish bin and wash hands with liquid soap and water afterwards.
- After using the toilet, put the lid down before flushing to prevent germs from spreading.
- Ensure good indoor ventilation and maintain social distancing.
- When having respiratory symptoms, wear a surgical mask, refrain from work or attending class at school, avoid going to crowded places and seek medical advice promptly.
- Maintain a balanced diet, exercise regularly and take enough rest.
- Parents please pay attention to the health conditions of your child. If your child has symptoms of diarrhea, vomiting and rash, seek medical advice as soon as possible. If there is fever, sore throat, cough, runny nose or symptoms similar to flu, consult a doctor as early as possible. Notify the school and keep the child at home to rest. Please remind your child to maintain good personal hygiene and take precautions against communicable diseases.

2) Measures, activities, arrangements for the new school year are as follows:

1. Classes Timetables:

- 1 September (Wednesday) to 3/9 (Friday) (1 hour)
AM Classes: 9:00 am to 10:00 am (Gate opening at 8:45 am-9:00 am)
PM Classes: 1:30 pm to 2:30 pm (Gate opening at 1:15 pm-1:30 pm)
- 6 September (Monday) to 10/9 (Friday) (2 hours)
AM Classes: 9:00 am to 11:00 am (Gate opening at 8:45 am-9:00 am)
PM Classes: 1:30 pm to 3:30 pm (Gate opening at 1:15 pm-1:30 pm)
- 13 September (Monday) onwards (3 hours)
AM Classes: 9:00 am to 12:00 pm (Gate opening at 8:45 am-9:00 am)
PM Classes: 1:30 pm to 4:30 pm (Gate opening at 1:15 pm-1:30 pm)

Remarks:

- Parents please follow the scheduled time to pick up your child. Do not be too late or too early.
- Parents please present the Student ID Card when picking up your child. **To ensure the safety of students, if parents cannot present the Student ID Card, the school has the right to refuse to allow the student to leave the school.** We are sorry for any inconvenience caused.

2. Students must wear clean and tidy uniform with shoes and socks to school. The school uniform should not be too long or too loose as it would cause accidents and affect students' appearances. Also bring along the student's name tag, a dry handkerchief and a wet handkerchief to school.
3. Students should not bring money, toys, snacks or other accessories e.g. bracelets, necklaces, anklets, key chains, to school.
4. Our school has joined EDB's 'Kindergarten Education Scheme'. Each eligible student can receive a subsidy of \$36,150. Parents are welcome to pick up the "Household Application Form for Student Financial Assistance Schemes" from our school office from 6 September onwards. First-time applicants should hand in the completed form, together with the "Registration Certificate" to the School Office.
5. Our school has received the approval from EDB to waive the school fee for the school year 2021/2022. Students taking the school bus will pay \$500 for the fares. If the school provides snacks for students, the monthly fee is \$110.
 - * Parents please ensure that there is sufficient money in your bank accounts to cover the transfers, as there is a bank will charge for insufficient funds.
 - * If parents withdraw their child from the school or suspend his/her studies, they must notify the school in writing one month in advance. All fees paid are non-refundable if the notice given is less than one month or if the bank transfer has already been made, disregarding whether the student is withdrawn from the school permanently or temporarily.
6. Our school will not provide snacks for students in September and October to reduce the risk of virus infection.
7. Starting from 1 September 2021 (Wednesday), students have to enter the school by themselves. Parents please present the Student ID Card when they pick up their child from school.
8. 10 September (Friday) is 'Teachers' Day'. The school welcomes students together with their parents to design cards for their teachers.
9. 11 September (Saturday) is 'K2 Parents' Day'.
10. 17 September (Friday) is the 'Birthday Party for September and October'. Students may wear casual clothes or costumes to school. They should bring along their 'Health Record Communication Booklet', cups, towels in boxes and recycle bags or backpacks. (No school bag is required). Arrangements are as follows:
 - AM classes- 9:00 am to 11:00 am (Gate opening at 8:45 am)
 - PM classes- 1:30 pm to 3:30 pm (Gate opening at 1:15 pm)
11. 18 September (Saturday) 'K3 Parents' Day'.
12. 21 September (Tuesday) Mid-Autumn Festival. School Holiday for students.
13. 22 September (Wednesday) The day following Mid-Autumn Festival. School Holiday for students.
14. 1 October (Friday) National Day. School Holiday for students.
15. 14 October (Thursday) Chung Yeung Festival. School Holiday for students.
16. 15 October (Friday) Teachers Development Day. No school for students.

17. If your child feels unwell, parents should co-operate with the school and pick up your child as soon as possible and return home to rest and consult the doctor. When your child returns to school after sick leave, please bring along the doctor's certificate or parent's letter. Parents please also prepare 5 surgical masks in your child's school bag in case he/she has to wear a new mask.
18. Parents are welcome to visit our school website (<http://www.chiuchunkg.edu.hk>) for our latest updates. The school will also upload all the school circulars and photos of the student activities to the website for parents' information.
19. Educating and taking care of students are the responsibilities of our teachers and staff members. Parents should not send gifts or red packets to them as this will intervene with the Prevention of Bribery Ordinance.
20. During the summer holiday, the school underwent enhancement works to improve our school environment and IT facilities. Projects included:
 - Classrooms enhancement (Maintenance and changing floor mats)
 - Re-planning and re-renovating all toilets
 - Re-planning and re-renovating the library
 - Changing all interactive screens in the classrooms
21. To enhance the effectiveness of home-school collaboration, an app called 'eClass Parent App (KIS)' has been created. Parents of each student please follow the instructions below and activate your account before 13 September 2021.
 1. Search and download *eClass Parent App* onto your smartphone (Android users from Play Store and iOS users from Apple Store).
 2. Install the *eClass Parent App* and open it. For 'School Name', type our school name, either Chinese or English; for 'Parents login name', type "P"+ "Student ID Number", for example, if the Student ID Number is 2023999, the login name will be P2023999; for 'Password ', type your child's birthday, for example, if the birthday is 30 September 2017, the password will be 20170930.
 3. After filling in all the information, click 'Add Account'.
 4. For detailed login procedures, please refer to the attached *eClass Parent App* Manual.

Last but not least, I wish every parent and child joy and good health!

Yours sincerely,



Siu Lin Ying (Ms)

Principal